

NEWSLETTER - FALL 2010



The Great Lakes Log Crafters Association

The GLLCA is an organization of professional log builders and others interested in the art of handcrafting log structures. "PROMOTING EXCELLENCE IN THE HANDCRAFTED TRADITION"

LETTER FROM THE PRESIDENT BY BOB KENEL

Hope all is well with everyone. Lots of things have been happening with the Association this year. The directors have agreed upon doing an independent audit that was suggested by one of the board members. It has been a topic of discussion for several meetings, has been motioned and approved. We are currently in the process of this audit. The board has suggested that spending be held to a minimum until the audit is complete, and it was agreed. Thus, the newsletter is running late. We have never had an audit in the 27 years of history for the Association. The directors have made some very good points on why we should get one. It was going to be very costly and that was the only reason not to but, finally all agreed.

We have all had a learning experience and times are changing. We must move with the times or stop in our tracks. We all know that change is hard and the way we have done things seemed to work. But, if we do not consider keeping up and changing our ways, we will be left behind. I would like to thank those directors that started the motion to move us ahead. We are volunteers in service doing the best we think we can and now is the time to get professional guidance to move ahead.

Please look at the new website updates. The website committee has worked very hard to get this out and

please comment to them with your suggestions. Also, check your information and contact page and be sure it is up to date.

We will be working on the upcoming conference this spring. So send in any suggestions you have on what you would like.

We have to replace and elect directors for the board. Last conference it was decided to freeze all until next conference and elections at that time. Please volunteer or nominate someone or yourself.

Best regard, Bob Kenel

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**SPECIAL REPORT FROM THE
TREASURER
BY CHRIS CLAY**

In 27 years our association has evolved from an informal group to an organized one and we're here for the long run. The focus along the way has been centered around the craft of log building for sharing information, preserving the camaraderie that first brought everyone together, and keeping abreast of industry issues beyond the ability of individual builders to stay current with. That last part has gotten the GLLCA Board involved with topics on a national and international level with other organizations. We know how we see ourselves and occasionally we ask ourselves how others view us. Behind any impression that we're a group of red meat eaters dressed in furs hunkered round the fire at night (we're definitely not lotus eaters) is a well-run organization.

After our annual conference last May the GLLCA Board determined it was time to have an outside look at our finances even though we had good internal controls and oversight in place. Those controls come in several flavors. Several years ago Bob Kenel established a member group of Trustees in an oversight position to review the financial decisions of the Board of Directors through review of quarterly statements and annual financial reports. These Trustees report directly to the membership who elected them, and those of you who know Eric Bos, Bob Egan, and Jerry Koski know they take their roles seriously. Our internal controls are as follows.

The bulk of our funds are held in Certificates of Deposit (CD's) followed

by cash in our main checking account, and in a petty cash account of \$500 used by our Business Manager, Kay Sellman to accomplish the day-to-day administrative transactions of the association. For the petty cash account, Kay Sellman writes checks with single signature. For the main checking account two signatures are required, and two signatures are required to move money between accounts. You can see from this that all checks over \$500 require two signatures. We work three years in advance for planning conferences and make facility deposits to secure the most favorable rates, thus keeping member costs as low as they can be. All of this represents a conservative approach to preserving and managing assets. Board decisions about spending the association's money are conservative (stingy) and as a result we met the current economic downturn in a strong financial position. Still, we're an association doing its own accounting and annual filings for over 25 years and we wanted confirmation of how we're handling things. The good part about audits is the information they produce and the bad part is they don't come cheap.

Following lively Board discussion centering on the audit expense, the proposal was approved on its own merits. Twenty QuickBooks experienced firms were screened and five firms interviewed extensively. The accounting firm selected had extensive background in organizational accounting for associations and because of experience were also the least expensive for our requirements.

The firm of Larson Allen, located in Minneapolis, Minnesota, was selected for doing a certified financial audit looking

back three years. This is the highest level of auditing and is conducted according to stringent criteria. They examined financial information for the years 2007, 2008, and 2009 including our tax filings (990's), financial reports, bookkeeping records, receipts, and bank statements. They reviewed our bylaws and Board of Director meeting minutes to determine how well the Board was operating within our charter and further to identify if Board decisions were accurately reflected in recorded financial transactions. To evaluate our books according to Generally Accepted Accounting Practices (GAAP) they had to reconstruct our books using the accrual method. Our existing system is based on the cash method that is adequate for the needs of smaller and simpler organizations and is commonly used among small groups like social clubs. We found out we've outgrown that kind of accounting system among other things we found out when the final audit report was presented on 5 December, 2010 at a conference call attended by the GLLCA Board of Directors and Trustees. The written report itself was sent out to all parties prior to the meeting.

Mr. John Tauer of Larson Allen was the auditor who prepared our report and he reviewed the findings then gave his recommendations for changes we should make. His first remarks were to thank Kay Sellman for her assistance in conducting the audit because many hours were spent getting information organized and delivered. Then he said something even nicer, that all funds were accounted for and that Kay and Duane Sellman had done a good job over the years of keeping track of everything. He described the evolution of our association as being similar to so many other groups, that

groups grow from informal beginnings to being organized and learning things along the way. The one finding from the audit that caused a big gulp was sales tax liability that we needed to take care of which involves sales tax owed on auction and small item proceeds, plus interest and penalties. The disappointing realization here is that we could have completely avoided the situation had we charged sales tax along the way for all sales. Keep in mind that the Board wasn't ignoring this obligation rather it was misinformed. When the association incorporated calls were made to State and Federal tax authorities to find out what tax obligations we'd have and the answer came back as none. Additional calls were made when we had our fundraiser project. GLLCA is chartered as a 501c(6) non-profit organization in the State of Wisconsin. It turns out that not all 501c's are the same when it comes to sales tax exemption and our status, as a trade association doesn't give us that exemption. So now we know to charge sales tax in the future. Sales tax rules are complicated and vary from State to State so even if sales volume is low we still need to accomplish filings each year.

Mr. Tauer also recommended we revise our accounting system chart of accounts and use the accrual method, and that will have some long term benefits for us, and the Board of Directors adopted that recommendation. He also reviewed findings of technical conflicts of interest and some weak internal financial controls. He carefully pointed out that there was nothing improper represented but it could be cause for IRS scrutiny. He went on to say that many organizations our size face the same conflicts. One described conflict of interest is that Duane Sellman, a GLLCA

Director, is married to Kay Sellman, who works under paid contract as our Business Manager. The described weakness in financial controls is that Kay Sellman handles money, handles receipts, and also does the book keeping. Larger organizations separate those functions with bookkeepers and accountants handling specific areas with no one person having access to everything. This is the kind of separation that IRS guidelines call for. But, as Mr. Tauer pointed out, a great many organizations aren't in a position to observe all the guidelines and that's the case for our association.

The way to deal with conflicts of interest is to disclose them so there's full transparency in everything. The Board discussed this at length and decided that this is a situation we can live with. Duane and Kay Sellman have been strong supporters of this association since its beginnings and the audit gives them high marks for their stewardship and responsible handling of assets. The success of this association is significantly due to their efforts and there's no reason to change a successful formula.

So what did all of this cost the association? The audit itself cost approximately what it would have cost us in annual accounting fees if we had had a CPA doing our annual filings from the date we incorporated about ten years ago. Money above and beyond that went to reconstruct our books in the audited years, plus sales tax due with interest and penalties, plus the cost of creating a new QuickBooks chart of accounts and changing to the accrual method. That amount equals money spent on the basic audit itself and represents the cost of what we didn't know. Did we learn

anything from this like why it doesn't pay to not spend money on certain things where we don't have expertise? We did. The Board made the decision going forward to have our annual tax filing (990) prepared by an accountant for much the same reasons that most businesses have accountants do their taxes. Simply put, the cost of correcting errors is higher than the cost of preventing errors, and keeping up with changes in tax law is beyond our ability. A byproduct of filing amended returns and satisfying past due sales tax is that State and Federal tax authorities'll scrutinize us more closely for a few years. We're prepared and ready.

There's a follow-on benefit to this certified financial audit that makes it worthwhile. Our association is going forward with industry specific research projects (details to be announced at a later date) important to the future of handcrafted log home building, which requires securing grant money. Those who award grant money will be looking at the fitness of our association to conduct the research projects/handle grant money and will inspect us much in the same way as Larson Allen audited us before grant money is awarded.

At the end of our conference call our Trustees commented how beneficial it was to be present for the presentation and have the opportunity to ask questions directly to Mr. John Tauer. They will be attending future Board meetings, because as we realized, it makes perfect sense. The new QuickBooks format will allow us to make better use of the built-in budgeting tools, which offer more useful detail than we've been working with previously.

Revenue to fund association operations comes from member dues, auction proceeds, and sponsorships. What that covers is the Business Manager's contract, insurance, ICC membership, accountant fees, newsletter printing, plus administrative expenses like telephone, website, and office supplies. Our annual conference has always paid for itself as conference fees matched conference expenses. Our periodic fund raising projects are a bonus and have never been factored in as a revenue source for funding operations. It is however a funding source for special projects that comes along occasionally and for those occasions our strategy is to have 100% of the project funding in the bank before we start it. Cash reserves are largely held for contingencies, such as this audit, or to respond quickly to industry issues that surface. Examples of that include ICC involvement for revising IS400 building codes and a few years ago for working through the log grading issue.

Those of you who donated time and expertise building our fund raising projects are the ones who made it possible for our association to be in a financially strong position. Some have asked why we haven't been spending the money all along and the answer has to do with saving it for a rainy day. That rainy day has arrived in the form of the Great Recession and while other organizations are barely keeping their doors open, our association thrives and continues with conferences, providing member services, and addressing industry issues.

CONFERENCE PLANNING BY CHRIS CLAY

Our annual conference has evolved a bit over the years as members looked for more offerings and the group gained experience in organizing them. Everyone's lives have changed as well and it's not so easy to have a spur of the moment announcement for everyone to head for a location and see what works out. At this point, we are working three years ahead for securing locations to ensure availability and lock in best rates with a modest deposit.

We rotate meeting sites between Minnesota, Wisconsin, and Michigan because that is where most of our members reside. Next year's conference is in Two Harbors, Minnesota, and we are looking at northern Michigan for 2012, and central Wisconsin for 2013. As a group, we like going back to places that worked out well in other years while still keeping an eye out for new locations.

Here is what we are interested in for location features. The main goal is everything under one roof for meeting space, vendor exhibitions, dining, and lodging. A secondary goal is good transportation access because those who fly rather than drive appreciate it. For scheduling, we arrived at the first week of May because it doesn't conflict with the ILBA conference and it is the period just before everyone gets busy with reassemblies. We also made the pleasant discovery that rates are about half of what they would be once the tourist season begins.

We encourage members to scout out possible locations and let us know. Keep in mind the features that make for an easy

to plan conference and transportation access. There are a number of places with landmark attractions we would all like to see, but if everything is scattered for meeting space, dining & lodging, it is tough to put on a conference. There are also places having landmark attractions that do have what we need and those are the places we are interested in. For geography, think of the western boundary starting in northern Minnesota extending through central Minnesota to a southern point of Milwaukee, and going east as far as Sault St. Marie in northern Michigan. That is not written in stone but it is the area that represents the least amount of travel time and member expense to get to a conference. Any ideas come to mind?

**BOB KENEL
GLLCA ICC REPRESENTATIVE**

The Board of Directors in a conference call on August 8th, 2010 has approved sending Bob Kenel to represent the GLLCA at the International Code Council (ICC) Consensus Committee. This committee will be reviewing the IS400-2007 “Standard on the Design and Construction of Log Structures.” It is important that the GLLCA be represented to do all we can to promote the log building industry’s interests.

**A GREEN LOG HOME
BY BOB KENEL**

I just completed what I would call an energy efficient log home. This is what I did:

I put 2” ridged foam board under the plastic heat tubes below the 4” of

concrete floor, 2” of rigid foam board on all the exterior foundation walls and 14” mid span log walls. Marvin 366 windows were installed. All ceilings were spray foamed 8” thick. The entire perimeter rim board was sprayed with foam and sealed the plates.

I caulked all doors and windows behind nailing fins and foamed the area between all jambs.

We used a geothermal heat system (pump and dump.)

Ash floors were installed from an emerald ash bore kill.

All top rated energy appliances and the new solar shingles were used.

We installed heat saving window coverings and low water use (30% less) for faucets, showerheads and water closets.

Light switches and dimmers with occupancy sensors (so they go off when not in the room) were used.

Recycled glass and metal light fixtures were another significant “green” application along with fluorescent light bulbs.

Zodiac countertops contain more than 25% post consumer recycled content bound in glass.

We installed 12v. DC drive furnace motors and bath fan that use 60% less electric.

Also used was a duct seal system for all duct joints.

Wow, what I found out was it is a great selling tool and it did not cost me any more time or money that was passed on to the customer and was still very competitive for the bid.

Too late to start the landscape this year, but I will finish in the spring. I will have to update my website now and that can be the headache for me because I know it will cost me to have someone do it.

Good luck building.

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**HAPPY RETIREMENT
TO ROD SIENKIEWICZ
OF GRK FASTENERS
BY KAY SELLMAN**

On September 2, 2010, Adriana with GRK Fasteners sent me an e-mail informing our Association that Rod was retiring after 17 years of service with GRK Fasteners. The Great Lakes Log Crafters Association wants to wish Rod a happy retirement and to thank him and GRK Fasteners for their many years of support.

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**TURTLE RIVER WOOD
TREATING, INC.
BY FRANK VANDERVEUR**

About 12 miles north of Bemidji located off Hwy 71 is a plant that treats logs, timbers, lumber and other wood products with a borate that will protect the lumber from decay.

I have had personal experience with this company and have been very pleased. Employee Robert Crandall gave me an informative tour through the plant. After delivering the milled logs for treatment, the logs are loaded on a cart that rolls

into a tube that is 62” in diameter and 43’ long. This tube has a capacity of 6,000 - 8,000 board feet. A heavy door, which has to withstand 100 lbs of pressure, closes and seals the tube. The first phase of the pressure treating process is to pull a vacuum in the tube to 20” (?) , which will take about 25 minutes. This will open the pores of the logs.

The borate solution, which is ½ lb. per gallon of water, gets tested before use. Then the borate solution, which is a clear liquid, gets released into the tube under pressure of 100 psi. After this hour-long process, the liquid is removed from the tube. The next application is to fill the tube with a polymer under pressure. This polymer will help to retain the borate in the wood so it doesn’t leech out. According to an accelerated 10-year test at the U of M, the results showed that the borate didn’t leech out even without the use of polymer. Overall the whole pressure treating process takes approximately three hours.

This borate, Disodium Octaborate Tetrahydrate [DOT], has a low toxicity to humans and non-target animals. It is stainable and paintable immediately upon completion of installation. It is odorless and non-volatile and has no negative effects on indoor air quality. It has a Class A 10 Minute Flame Spread, Fire Retardant, based on ASTM E 84. There is a 40-year Transferable Limited Warranty. It contains no color additives, and the wood retains natural color characteristics after treatment. It is effective against termites, including Formosan, carpenter ants, carpenter beetles, silver fish, fleas, cockroaches and other household pests.



The wood species Turtle River Wood Treating treats most often is red pine. Douglas fir needs to be incised along the whole log to help the product absorb into the log. Spruce needs to have moisture content of 20% or less. Other species of logs can be treated green as well. The logs will dry within a week with minimum swelling. After treating logs the notches will fit again. A benefit of

using this clear borate product is that it will hold the stain better versus using a green treated board or log. This product doesn't require special fasteners, unlike green treated lumber, which can rot the screws. The borate will penetrate deeper into the heart of the wood because the molecules are smaller than the green treated products.

Another service this company does is to dip the treated logs and/or lumber in a tank with a color solution for about 20 minutes and then let it hang above the tank at an angle for about 20 minutes. The bundle then gets re-banded for pick-up. There are two stain colors available, brown and cedar tone and the tank can handle lengths up to 12' for the cedar color and up to 17' for the brown color. For longer pieces they will spray it on.

Log building customers use this product to treat whole houses, railings, woodcarvings, etc. Other customers are the DNR, the DOT, and owners of vineyards who treat their posts because of the non-toxicity of this product.

Turtle River Wood Treating, Inc. , Owner – Jim Burgherr, Phone #: 218-586-2271, Fax: 218-586-2029

Employees: Darwin Jacobs and Robert Crandall

IT IS TIME FOR YOU GLLCA MEMBERSHIP RENEWAL.

ATTACHED IS THE 2010 GLLCA MEMBERSHIP FORM. PLEASE FILL IT OUT AND RETURN IT TO GLLCA, 24355 ESQUIRE BLVD. FOREST LAKE, MN 55025

**CERTIFIED CPR & FIRST AID
CLASSES
BY JORGEN NELSON**



Jorgen Nelson, owner of Minnesota Medical Training Services from New Brighton, Minnesota, presented a certification class for First Aid and CPR.

Jorgen conducted a class, using the American Heart Association Curriculum, that would help prepare participants for dealing with an adult whose heart had stopped, who had stopped breathing or who was choking.

Along with the CPR class, Jorgen conducted a certified First Aid class that educated and prepared the participants in dealing with sudden illnesses and injuries on varying levels in an adult victim.

Some interesting tidbits that Duane learned from Jorgen's class are that:

1. First aid creams kill 97% of the germs but it is the other 3% that is most worrisome. Water and friction of rubbing your hands together kills 96% of germs. Adding soap and you kill 98% of the germs.

2. When you get a bloody nose it is best not to tilt the head back. Blood is salty and can cause the stomach to be upset and vomit. To stop the bleeding, it is better to pinch the nose at the bridge of the nose, which is at the end of the hard tissue. Hold the pinch for 5 minutes and then check for bleeding. If bleeding hold another 5 minutes and if it is still bleeding then go to the doctor.

Certificates of CPR and First Aid Training were distributed at the end of Jorgen's presentation.

**FEDERAL OSHA / BASIC
RESIDENTIAL CONSTRUCTION
SAFETY PRESENTATION
BY MARY BAUER**



Mary, a Federal OSHA representative, gave a presentation on Basic Residential Construction Safety.

Mary emphasized the fact that safety on the jobsite is everyone's problem and responsibility. Safety is not a cost: it is an investment!!!!

An onsite inspection consists of several parts:

**LEED AND GREEN
BY PAUL ANDERSON, ARCHITECT**

First the inspector will present their credentials. Then there will be an opening conference with management. Then they will review the records, including an injury log and your safety program. Then there will be a walk around and a closing conference. At the closing conference, they will tell you the results and then mail you a report.

Inspections will focus on falls, trenches, silica from sandblasting, lead, and PIV (Powered Industrial Vehicles).

The top ten citations include:

1. Unprotected sides and edges on scaffolding.
2. Excavation cave in protection.
3. Residential fall protection (cannot walk top of plate 2x4 or top of log wall)
4. Scaffold fall protection.
5. Not wearing hard hats.
6. Ladders not extending 3' above landing or roof.
7. No safety harness while in an aerial lift.
8. Fall protection on low slope roof
9. Lack of a training program
10. Trench egress

Homemade lifting devices must be proof tested to 125% rated capacity under ANSI rules.

Generators used on the job need to be grounded to a grounding rod.

If you have any questions, contact www.osha.gov.



Paul is a partner of Sirny Architects. Their firm does ecological sustainable design. They often incorporate new technology such as wheat board panels and sunflower hull board, which are both consider bio fiber composite boards.

He gave a presentation on some of the building projects his firm had been involved in. LEED, GREEN and Sustainability are a big part of their projects.

Their Lebanon Hill project was a 6,000 square foot building, which received a “silver status” rating.

He showed us slides of the Visitor Center at St. Croix State Park and an Interpretive Center in North Minneapolis.

For more information go to www.greenroof.com

**WHY CREDIT & LOANS ARE
TOUGH BY
KERRY BRENDEL OF US BANK**



Kerry Brendel started his presentation by telling us we should consider creating a business entity to protect our personal assets. Sense every business is different, it is wise to have an attorney help us decide how much protection we need in this business entity planning.

We should also have a business plan. This is viewed as a map. It tells us where we are and how to get where we want to go. It is also a look inside the company. It contains your marketing strategy. It may describe our competition and who we sell to. It also could tell how we finance our manufacturing, how profitable we will be and how profitable it has been. The financial statements (profit and loss and balance sheet) are also included.

When a bank is looking at a business and considering a loan, they will look at the financial statements and a cash flow analysis. The question the bank will have is, “Is business generating enough cash for a loan and existing debt?”

When looking at your financial statements, it is important to understand

each line item. If you do not, ask questions of somebody.

Another question a bank might ask is, “What would cause this business to fail?”

In summary, he suggested we invest in ourselves using legal services and accountants and develop a relationship with a bank willing to lend to us. Write a business plan on how you do business, where you are, where you are going, and check it regularly to see if you are on track.

Save pennies to save dollars. Start with the big expenses and get bids each year on as much as you can.

**SURVEYING & PROPERTY
CORNER LOCATION BY
DOUG CRANE**

Doug Crane of North Country Surveying gave a presentation covering property description and boundaries, site plans, construction staking, surveying equipment and basic trigonometry applied by a CAD program.

For anyone not familiar with this subject the *Rockford Plat Book* has good information in its first couple of pages.

Government survey monuments take priority over written descriptions of property.

The county Geographic Information Survey (GIS) has a website – www.GIS.gov. This website has aerial photos back to 1938, parcel lists, flood plains, US GS topographic maps, zoning maps, soil maps, wetlands maps and

more. You can find much useful information there.

Doug strongly recommends developing a relationship with a surveyor you can communicate with.

**ENGINEERING BY
JOE MILLER**

Joe from Fire Tower – Engineered Timber Company made a presentation on the overview of geometric principles, common rafters and hip/valley rafters.

He also covered “SOHCAHTOA.” This is the abbreviation we use to remember the trigonometric ratios of the right triangle. Sine equals opposite over hypotenuse, Cosine equals adjacent over hypotenuse, and Tangent equals opposite over adjacent.

He went on to cover the Hawkindale angles used for the back cuts on hip and valley rafters.

His presentation included the Pythagorean Theorem which is $A^2 + B^2 = C^2$ in a right triangle.

Bob Kenel asked Joe if his company did after construction engineering. Joe replied that Fire Tower specializes in this area.

**COMMON RAFTERS AND
HIP/VALLEY RAFTERS
BY JAMES (MACK) MAGEE**

Mack is also with Fire Tower – Engineered Timber Company. He explained the engineering of “The (Not So) Common Rafter.”

When properly used, common rafters are an easy, repeatable, and simple way to frame a roof. However, with so many methods for holding a common rafters in a building, each with its own set of advantages and disadvantages, common rafters are really anything but “common.” Mack covered five common rafter configurations:

- Rafters supported at the eave only
- Rafters supported at the eave and ridge
- Rafters supported at the eave and at a purlin
- Rafters supported at the eave only with an intermediate collar tie
- Rafters supported at the eave and ridge with an intermediate collar strut

There was a special focus on the rafters with collar ties and collar struts, and with an explanation, of which were which. Basic loading and sizing of rafters was also briefly reviewed.

TECH TALK

Ronn Hann gave a presentation on some of his techniques. Some of which were covered in the last newsletter.

He mentioned PL Premium construction adhesive, which he uses in his spiral stair tread construction. It uses moisture to set up and works well in below freezing temperatures.

He showed his angle iron jig for cutting door and window openings with a chainsaw and a fork to ride on the guide.

He mounted a chainsaw on his Enercraft/Baker bandsaw mill to make square cuts on the ends of timbers or logs.

He uses a flat top on his ridgepole log, then puts a spacer on top of it for the rafters to set on, leaving a 7/8" space between the bottom of the rafter and the ridgepole for the tongue and groove ceiling paneling to slide into.

Next on the Tech Talk was Gary Pavlicek. He showed a collection of survey equipment and lasers from long ago and current. Another piece of equipment used radio waves to pinpoint both sides of a log or cement wall to drill from both sides and meet exactly.

Gary had a laser distance-measuring device that was accurate to 1/32 of an inch at 300 ft.



**ANNUAL GENERAL MEETING
MINUTES
MAY 8TH, 2010**

Board of Directors in attendance:

Chris Clay, Bob Kenel, Gary Pavlicek,
Kay Sellman, Duane Sellman, and Frank
Vanderveur

Not in attendance: Brooks Minde

Steve Greer sent in his letter of
resignation.

While waiting for computer technical problems to be resolved, Bob announced that our 2011 annual conference will be held in May 13, 14 & 15, 2011 at Superior Shores Convention Center in Two Harbors, Minnesota. **(NOTE: THESE CONFERENCE DATES ARE INCORRECT – THE CORRECT DATES ARE MAY 5th, 6th, & 7th, 2010)** Bob asked for suggestions for the 2012 annual conference. Zack Jacobson suggested his friend's restaurant, the Creamery, in Menominee, Wisconsin. Frank Vanderveur suggested the Aldo Leopold Center in Wisconsin Dells, Wisconsin. Also Copper Harbor was mentioned. At the Menominee location we would have access to Stout University as a speaker resource. Zack to chair the 2012 Conference Committee.

Bob opened the 2010 annual meeting by asking the group to approve the 2009 annual meeting minutes. Copies were available in the Fall GLLCA newsletter and also copies were available at the conference for those who possibly did not receive a copy and the minutes were put on the overhead projector.

Chad Westfahl made a motion to accept the minutes as posted. Duane seconded motion and motion passed.

Next there was a report of officers, boards and standing committee accomplishments in the last year.

Bob had to inform the group that Steve Greer, our long time treasurer, had sent in his letter of resignation. Therefore, a new treasurer will have to be found to fill the vacancy.

Duane gave the treasurer's report for 2009. These reports were published in

the Fall 2009 newsletter and copies of the reports were displayed through a projector for the group to review. Bob reported that all financial reports are sent to our team of 3 trustees on a quarterly basis for approval. Also sent to the trustees is a final year-end Profit and Loss and Balance sheet for their approval. All reports require a signed approval statement sent back to Kay Sellman as the GLLCA Business Manager for the financial files. Duane reported that all 2009 reports were sent back with all trustees' approval. Gary Pavlicek reported that one of the trustees had contacted him questioning the amount shown for credit card charges (which was interpreted to be interest charges when we have a lot of money in the bank). It was clarified that credit card charges were not interest fees but actually the fees charged in order for the GLLCA to accept credit card payments. Bob asked that if anyone has a question on the financial reports to contact Kay, as the business manager, by written form for explanation.

Gary made a motion to accept the treasurer's report. Frank seconded. Motion passed.

There was discussion of proper accounting procedures using a chart of accounts.

Next was a report of special committees. Chris announced that our 2011 annual conference will be held on May 13, 14 & 15, 2011 at Superior Shores Convention Center in Two Harbors, Minnesota. Chris thinks that Superior Shores is perfect for a conference because everything is located at one location. It is close to Brook Minde's building yard so

the association can hold another fundraiser project.

Bob asked for volunteers for planning the 2012 conference. Zack Jacobson volunteered to chair the committee with Kay and Duane. Zack will ask for more volunteers so if you are interested, please contact him.

Bob asked for a report from the Website Committee consisting of Chris Clay, Kay Sellman and Frank Vandervuer. Frank reported that we are working on links with the Aldo Leopold Foundation. Frank is working on creating a "green page" for our website. We are getting a lot of hits on the website but we should have new pictures from our members to keep the interest up. Chad requested that we have reciprocal links from our member's sites. Kay stated that the GLLCA website is linked to each professional member's site by clicking on their website address on the member's list. We have to insure that they have a reciprocal link from their website to our website.

Chris suggested a "Green Program Award." Members could submit a previous project on a poster board showing why they think this is a "green project." This would be considering energy efficiency, longevity and recycling. Chris will develop outline requirements for the next newsletter.

We are now a member of the ICC (International Code Council).

There was a discussion on the new energy code requiring R-25 for residential walls. Actual log walls out perform this. Where is the data to support this? Gary Schroeder

volunteered to send Bob a copy of the Log Home Guide's Energy Studies from way back when.

It was stated that, if we don't get involved, we won't be able to continue log building. Past research may not have used testing protocols required by ASTM or ASHRAE. Chris suggested we budget monies to get involved with future research for future code changes.

Next there was considerable discussion on By-Law changes, which the directors have developed and are recommending the membership approve. It was decided the members need time to review these changes before voting. Gary Schroeder said it is important to have a copy for members to see for transparency before voting even though we elected directors to run the business aspect of the Association. Bob Egan agreed.

Gary Pavlicek made a motion that the changes to the current by-laws be sent out to the membership by e-mail for them to review and give comments back to directors. Then the membership will vote on them at the next AGM. Bob Egan seconded the motion. Motion passed.

Gary Schroeder made a motion to accept Steve Greer's resignation as Treasurer and appoint Chris Clay as Treasurer. Gary Pavlicek seconded. Motion passed. This is a one-year position at this point.

Next order of business was elections. We need to fill the president and 3 director's positions. Nominations were opened.

Nominations for president were Bob Kenel and Gary Pavlicek. A vote was taken and Bob Kenel was re-elected as our president.

After discussion of the small turn out this year at our AGM, Gary Schroeder made the motion that we freeze the board as is except we elect one director to replace Chris Clay who is now the Treasurer thereby no longer a director. Zack Jacobson seconded motion. Motion passed with Chad Westfahl being opposed.

Nominations for one director to replace Chris Clay were opened. Nominations were Nate Heim, Joe Miller and Zack Jacobson. Nate Heim was elected.

Chris gave a presentation on the budget. There was some discussion on reorganizing its format and modifying some accounts.

It was agreed the budget should be for one 12-month term instead of two 6-month terms as Chris presented at the meeting.

Gary Schroeder suggested we could reduce the president's amount from \$5,000 to \$4,000. Bob Kenel agreed that we could reduce the president's fund or rename it.

Gary Pavlicek said we need to realize we are about \$4,000 short of income to cover the expenses for the year.

Chris thanked Duane and Kay for their good work on the financial reports.

Bob suggested to Chris he set up a Petty Cash Fund in the budget. Chris said he could do that.

Bob Kenel stated since we have a freeze on the Board that we also have a freeze on our Trustees. (Jerry Koski was

recently appointed as a trustee to replace our long time friend Jerry Wait who passed away this last year.)

Gary Schroeder suggested we have another joint conference with ILBA in 2012. Gary Pavlicek stated we should review the 60/40 split of proceeds.

Gary Schroeder suggested we could sell bumper stickers for promotion of the GLLCA.

One possibility would be “Build Green” www.gllca.org.

A drawing was held for the early bird registration prize and Deane Hillbrand was the successful winner.

Gary Pavlicek made a motion to adjourn the meeting. Duane Sellman seconded. Motion passed. Meeting was adjourned.

2010/2011 OFFICERS AND DIRECTORS

Rob Kenel, President (2008) R.G. Kenel Log Builders 13440 Ridgewood Drive St. Charles, MI 48655 (989) 642-2725	Chris Clay (Elected Treas. 2010) North Shore Log & Timber Frame Homes, Inc. P.O. Box 267 Knife River, MN 55609 (218) 525-9007	Nate Heim Dir. (2010) Heim Log Homes 16821 Turtle Estates CT NW Bemidji, MN 56601
Brooks Minde, Dir. (2008) Minde Log Structures, Inc.6236 Jean Duluth Road Duluth, MN 55803 (218) 525-1070	Duane Sellman, Dir. (2008) Sellman Log Structures 24355 Esquire Blvd. Forest Lake, MN 55025 (651) 464-3843	Frank Vanderveur, Dir. (2009) Minnesota Logworks, Inc. 4281 County Rd. 78 SE Osakis, MN 56360 (320) 759-1677
Chad Westfahl, Dir. (2009) 232 Elm Court Rhineland, WI 54501 (715) 499-2137		Kay Sellman GLLCA Business Manager 24355 Esquire Boulevard Forest Lake, MN 55025 (651) 464-6506

Proud Sponsors of the Great Lakes Logcrafters Association’s Newsletter are the:





The Great Lakes Log Crafters Association

GREAT LAKES LOG CRAFTERS ASSOCIATION (GLLCA) 2010 MEMBERSHIP/RENEWAL APPLICATION

OUR GLLCA MISSION STATEMENT IS

“PROMOTING EXCELLENCE IN THE HANDCRAFTED TRADITION”

Name: _____

Company Name: _____

Address: _____

City/State/Zip: _____

Phone Number: () _____ Fax Number: () _____

E-mail: _____ Website: _____

Website Category: _____

(Please see reverse side for list of categories.) (You can choose more than one.)

ASSOCIATION DUES:

GLLCA Associate Members: **\$25.00**

An associate membership fee of \$25.00 entitles you to receive our *Meeting Announcement Flyer, Newsletter twice a year, copy of our constitution, bylaws, and code of ethics, membership certificate and a membership list.* You also have the privilege of voting at our annual meetings. Your dues allow you to keep up-to-date in the world of great log crafting.

GLLCA Professional Members: **\$75.00**

In addition to an associate membership benefit, a professional member is included on the list of builders sent out when someone requests our list of log builders and is listed on our website at www.gllca.org.

Dues must be received by January 15th, 2010.

Goals of the GLLCA are:

- A. to organize and operate an association dedicated to the furtherance of the craft of log building
 - B. to provide educational services related to the craft of log building**
 - C. to develop and disseminate educational materials and programs related to the craft of log building
 - D. to raise and manage funds to meet the association's needs
 - E. and to develop, publish and promote standards for log building craftsmanship
- The purposes will be carried out on an exclusively non-profit basis.

Mail your dues and membership form to:

Kay Sellman, GLLCA Business Manager, (651) 464-6506 (Phone & Fax)
24355 Esquire Boulevard
Forest Lake, MN 55025
Website Address is www.gllca.org and E-Mail Address is info@gllca.org

WEBSITE CATEGORIES: (Enter on front page of membership form.) (Please choose as many as applies.)

Log Builder	Architect	Realtor	Supplier
Sponsor	Restoration	Furniture Maker	Log Building School
Lender	Engineer	Other:	

The GLLCA has the capability of accepting payment of dues by credit card. Please call Kay Sellman, GLLCA Business Manager at 651-464-6506 with your credit card information.

CREDIT CARD CAPABILITY:

CHECK WHICH CARD IS BEING USED FOR PAYMENT (Check One)

- MASTER CARD
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AMOUNT:
PRINT CARDHOLDER NAME:
SIGNATURE:

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT